

JMBM LLP is an equal opportunity employer and does not unlawfully discriminate against applicants or employees on the basis of race, color, religion, gender and/or gender identity, sexual orientation, pregnancy or parental status, national origin, ancestry, age, marital or domestic partner status, veteran status, disability, medical condition, or any other characteristic protected by law.

PERSONAL					
Last Name:		First Name:		Middle Name:	
Date of Application:					
Street Address:		City:		State:	
ZIP:					
Phone: ()		Cell Phone: ()		E-Mail:	
Position Applied For:		Rate of Pay Expected: \$		<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time	
				Date Available for Work:	
Are you able to work overtime, on weekends, or on short notice?				<input type="checkbox"/> Yes <input type="checkbox"/> No	
If hired, can you submit evidence of legal authorization to work in the U.S.?				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Might any commitment with another employer affect your employment with us?				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Are you presently bound by an employment contract with any other employer?				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Who referred you to us for employment?					
Are you over 18 years of age?				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Have you previously filed an application with us?				<input type="checkbox"/> Yes If yes, give dates: <input type="checkbox"/> No	
Have you ever been employed by us before?				<input type="checkbox"/> Yes If yes, give dates: <input type="checkbox"/> No	
Are you able to perform the essential functions of the job for which you are applying with or without reasonable accommodation?				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Prior names (and time periods) by which you have been known (used only for background investigation purposes):				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Have you ever been convicted of a felony or misdemeanor?* <i>If yes, please briefly describe the nature of the crime(s), the date and place of conviction and the legal disposition of the case. You may attach separate pages, if necessary.</i>				<input type="checkbox"/> Yes <input type="checkbox"/> No	
<p><i>*NOTE: For purposes of this question, you may exclude convictions for marijuana-related offenses 2 years or older, convictions that have been sealed, expunged or legally eradicated and misdemeanor convictions for which probation was completed and the case was dismissed.</i></p> <p><i>The firm will not deny employment solely based on conviction of crime. The firm may consider the nature, date, and circumstances of the offense as well as whether the offense is relevant to the duties of the position to which the candidate applied.</i></p>					
EDUCATION					
High School	Name: Location:	Course of Study:	Degree or Diploma:	# of Years Completed:	GPA:
University, College, or Trade School	Name: Location:	Course of Study:	Degree or Diploma:	# of Years Completed:	GPA:
Graduate School	Name: Location:	Course of Study:	Degree or Diploma:	# of Years Completed:	GPA:

SKILLS

List any special skills, training or qualifications relevant to the position for which you are applying (*i.e.*, typing speed, computer skills, etc.): _____

EMPLOYMENT HISTORY

List all jobs you have held, beginning with the most recent, and explain any gaps of more than 30 days in employment.
PLEASE COMPLETE THIS SECTION FULLY. You may attach additional sheets, if necessary.

MONTH/YEAR	EMPLOYER	JOB DESCRIPTION	SALARY	REASON FOR LEAVING
From: ____/____/____ To: ____/____/____	Company Name: Address: Supervisor: Phone: ()	Title: Duties:	Start: \$_____ End: \$_____ 	
From: ____/____/____ To: ____/____/____	Company Name: Address: Supervisor: Phone: ()	Title: Duties:	Start: \$_____ End: \$_____ 	
From: ____/____/____ To: ____/____/____	Company Name: Address: Supervisor: Phone: ()	Title: Duties:	Start: \$_____ End: \$_____ 	
From: ____/____/____ To: ____/____/____	Company Name: Address: Supervisor: Phone: ()	Title: Duties:	Start: \$_____ End: \$_____ 	
From: ____/____/____ To: ____/____/____	Company Name: Address: Supervisor: Phone: ()	Title: Duties:	Start: \$_____ End: \$_____ 	
From: ____/____/____ To: ____/____/____	Company Name: Address: Supervisor: Phone: ()	Title: Duties:	Start: \$_____ End: \$_____ 	

PROFESSIONAL REFERENCES

List three professional references (not relatives) who can describe your work performance:

Name:**Address:****Phone:****Title:**

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Name:**Address:****Phone:****Title:**

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Name:**Address:****Phone:****Title:**

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JMBM LLP views acceptable references as a prerequisite to any job offer. If we are not permitted to contact your current employer, we may not be able to extend an offer of employment to you. May we contact your current employer for a reference?

☐ **Yes**☐ **No**☐ **Not currently employed****ACKNOWLEDGEMENT, AGREEMENT & RELEASE**

I certify that the facts submitted by me in this application and any supporting documents (e.g., resumés, certificates, etc.) are true to the best of my knowledge. I understand that my falsification, omission, or misstatement of information on this application or at any time during the employment application process may result in refusal to hire or, if hired, dismissal from employment.

I understand that nothing contained in this application and any supporting documents (e.g., resumés, certificates, etc.), or stated during any interview, or referenced in any employment offer is intended to create an employment contract between us. The at-will employment relationship between us is based solely upon our mutual consent, and either of us may end the at-will relationship at any time, with or without cause or advance notice. I further understand that the at-will nature of my employment, or any representation to the contrary, may be modified only in a written document signed by the Managing Partner of JMBM LLP or designee. I also understand that as a condition of employment, I will be required to sign agreements requiring that any disputes related to my employment relationship be resolved by arbitration.

I authorize you to conduct a complete background investigation to determine my suitability for employment and to use any information lawfully obtained for any employment purpose permitted under law. This investigation may include checking with the schools and employers identified above, reviewing criminal and driving records, performing credit checks, and verifying any other information about me. I therefore authorize any appropriate person or entity to disclose to you any requested information, including (for schools) a transcript, final grades, courses attempted and/or completed, and degree(s) earned, and (for employers) the fact of my past employment, dates of employment, titles, positions, wages, and the reasons for and circumstances surrounding my separation. I authorize you to conduct this investigation for up to one year from the date below.

I agree to release, hold harmless, and waive any claims I may have against you and any and all of these schools, former employers, and other persons or entities (whether or not identified above) for any loss or injury I may sustain as a result of any disclosure related to this investigation.

I understand that if hired, I will be required to comply with all of JMBM LLP's policies. I further understand that JMBM LLP's policies and benefits may be changed, modified, or discontinued at JMBM LLP's sole option or without prior notice.

If completed online, click here agree to the above listed terms.



Signature of Applicant: _____

Date: _____